

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



May 25, 1990

ALL COUNTY INFORMATION NOTICE NO. I-34-90

TO: ALL COUNTY WELFARE DIRECTORS
CWS PROGRAM MANAGERS
CHILD WELFARE TRAINING PROGRAM LIAISON STAFF

SUBJECT: CHILD WELFARE SERVICES SOCIAL WORKER TRAINING

REFERENCE: CHAPTER 1310, STATUTES OF 1987 (SB 834)

This is to update you on the progress of the Child Welfare Training Program. We are nearing the end of the first full year of training and are generally well pleased.

By June 30, 1990, it is projected that more than 2,100 Program Managers, Supervisors and Child Welfare Services Workers will have completed the three-day Basic Training, and an additional 500 will have completed the two-day Risk Assessment training.

This is a significant accomplishment and we thank you for your support and participation in this unique training experience. We extend a special note of appreciation to the County staff who have acted as child welfare training liaisons for this project. Their efforts have been critical to the success of the program.

Although we believe the quality of this year's training is excellent, we have noted an attendance problem at some of the recent sessions. Our goal for the 1990-91 Fiscal Year is to provide the Basic Training to an estimated 700 new CWS staff and Risk Assessment training to approximately 1,900 CWS Program Managers, Supervisors and Workers. We can only accomplish this if you make this training a County priority and ensure that training slots allotted to your County are filled.

We believe the above-referenced attendance problem may simply be the result of Counties not being provided adequate time to plan and schedule staff for designated training sessions. In order to correct this problem, the following changes have been implemented by the Child Welfare Training Project (CWTP).

- Training schedules will be mailed out at least four weeks in advance so that Counties have more meaningful planning time.

- County contacts and Program Managers will receive a reminder notice two weeks prior to scheduled training.
- The CWTP will follow up with a phone call one week before the scheduled training.

In addition, we ask that you take the following steps:

- Make it clear to CWS staff that this training is a high priority.
- Have a contingency plan so that if emergencies prevent scheduled staff from attending, training slots will still be filled by staff from your County.
- Notify the CWTP immediately if your County has training slots which will not be filled.
- Notify SDSS of any circumstances which may adversely affect participation by your staff.

We hope that these measures will improve attendance at future training. If you have additional suggestions to improve participation, or questions about any of the above, please contact Kay Ryan at (916) 324-2787. With your continued cooperation, this will be the best training year yet.



LOREN D. SUTER
Deputy Director
Adult and Family Services

cc: County Welfare Directors Association
Staff Development Officers